

SONAPUR COLLEGE: SONAPUR

MONITORING COMMITTEE FOR ADHERENCE TO CODE OF CONDUCT

The IQAC is responsible for supervising and monitoring various committees that are constituted for overseeing matters of discipline, ethics and code of conduct. This is because quality of teaching-learning can be enhanced only when a conducive environment is fostered by taking care of the allied factors in the institution.

The various committees that are responsible for maintaining and monitoring the Code of Conduct amongst the students are:

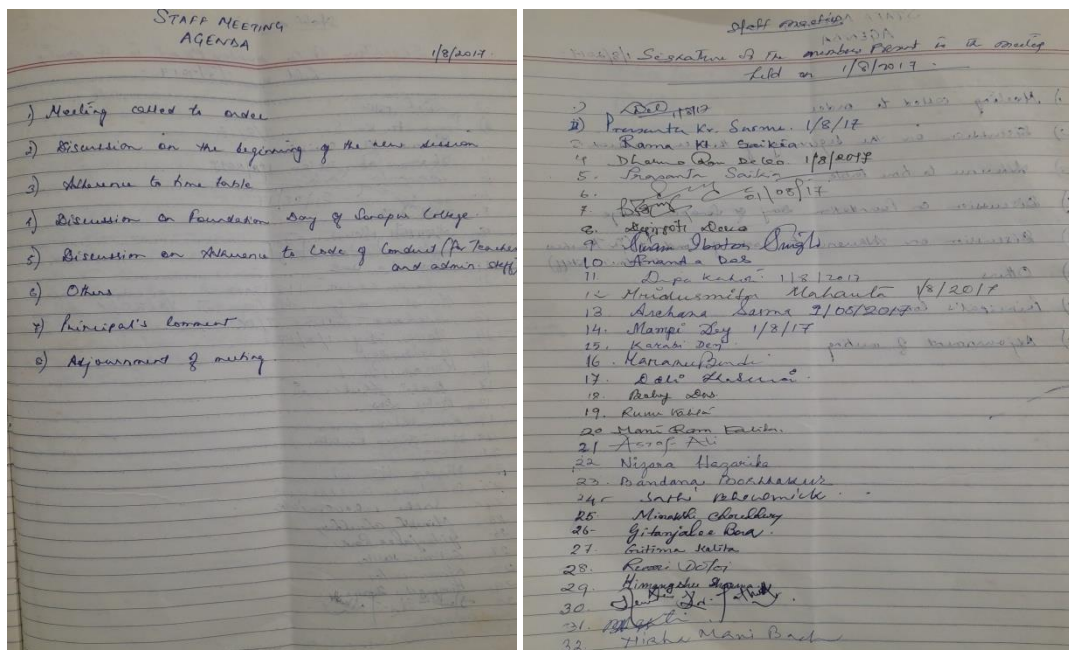
- Anti-Ragging Committee
- Grievance Redressal Cell
- Internal Complaints Committee

The Code of Conduct for the students is clearly notified in the Prospectus of the College as well as the website. (<https://www.sonapurcollege.ac.in/students-code-of-conduct/>)

The IQAC monitors the Code of Conduct for teaching and non-teaching staff and reviews it from time to time.

Proceedings of the Monitoring Committee:

Year 2017



33. Kurnia
34. Subekti Babel
35. Tika Kurnia
36. Khiridin Nhalo
37. Ekmita
38. Muzial Sora
39. Rita Maria Doka
40. Unah Chandra
41. C. Rantona Doka
42. Tripti Rani Acharya
43. Monalisa Khatun
44. Jayashree Bouda
45. Dibakar Chakrabarty
46. Bikash Boro

The Principal of the College, after the President of the meeting begins the meeting by wishing everyone a warm welcome after the summer vacation. He apprised everyone of the agenda of the meeting which was mainly to discuss about the organizing of the foundation day of Sarojini College at the year of August 2017.

The Principal informs the staff of the college regarding the programme to be held which has been approved to inaugurate the USA funded library's books and USA funded classrooms by the Hon'ble Joint Secretary of UGC (MID-NERD) Dr. H. S. Singh and Hon'ble Jilla of Odisha Mr. J. K. Singh. At the same time, the Principal also requested everyone's cooperation in order to successfully execute the event.

After all the members are present, the Principal also discussed regarding the year ending session and requested the teachers to pay attention to the punctuality and regularity of the classes. The Principal urged the staff to be strict in the "Code of Conduct" that has been formulated for the teaching and non-teaching staff that can maximize the performance of the institution.

He further addressed on the functions of the committee like the staff meeting, ICC and Grievance Redressal Cell to be especially active during the initial phase of the session so that the schedule can be disrupted.

Year 2018

- Meeting on Addition to Freshers' Social.
 Date: 14/08/18
- Agenda:
- 1) Meeting called to order
 - 2) Objectives of the meeting
 - 3) Discussion on Freshers' Social
 - 4) Any other matters including adherence to code of conduct
 - 5) Report by the Principal
 - 6) Adjournment
- Signatures of the members present:
1. P. D.
 2. Subekti
 3. Tika Kurnia
 4. Nigama Hazarika
 5. G. K.
 6. Ekmita
 7. Binanta Saha
 8. Tika Kurnia
 9. Binanta Saha 14/08/2018
 10. Binanta Saha 14/08/18
 11. Binanta Saha 14/08/18
 12. Binanta Saha 14/08/18
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The Principal also the President of the council meeting started the meeting by appreciating the members present at the beginning of the meeting. The meeting has been convened mainly to discuss various issues related to the students' hostel in the college premises. The Principal discussed in detail regarding the various aspects related to the hostel and the various persons to be invited for the open meeting. After discussion it was decided to invite Dr. Anjanayoti Choudhary, a doctor and noted physician for the open meeting. A letter was brought in regard to the matter to be invited for the cultural evening. It has been decided to organize the President's Social on the 26th Aug 2019. The Principal emphasized on the fact that the staff and students in general should be invited to attend to the host of conduct by the staff and students in general and also during the event so as to maximize the performance of the organization.

Year 2019

Academic Committee Staff meeting
Date: 10/05/2019

Agenda

1. Meeting called to order.
2. Objective of the meeting.
3. Confirmation of Proceedings of last meeting.
4. Discussion of Academic matters:
 - i) Academic matters of the college - Ratio of classes maintained to time.
 - ii) Appointment of teachers for H.C. Courses.
 - iii) Holding of departmental Alumni meets.
 - iv) Discussion on Student Mentoring.
 - v) Discussion on NIRF, 2019 score.
 - vi) Research & Publications.
 - vii) Students' Satisfaction Programme.
 - viii) Adherence to Code of conduct.
5. Presentation & Discussion on MOOC of USC.
6. Orientation Programme on Competitive exam.
7. Discussion & Presentation on CBCS Programme - by Dr. Bipul Bora.
8. Admission - Procedure, etc.
9. Any other matters - Land development.
10. Principals' comment.
11. Adjournment.

Signature of the members 10/5/19

1. ASD
- 2.
3. Rupa Kalita
4. Ananta Das
5. Ananta Das
6. D. 10/5/2019
7. Ananta Das
8. Ananta Das
9. Ananta Das
10. Kishore Choudhary
11. Manoj Kumar Bhowmik
12. Dali Choudhary
13. Gokul Choudhary
14. Rajkumar Choudhary
15. Sati Choudhary
16. Rumi Datta
17. Ruma Datta
18. Srikant Das
19. Geetanjali Basumatary
20. Pooja Das
21. Karabi Das
22. Subhojit Das
23. Pradip Kumar Bhowmik
24. Pradip Kumar Bhowmik
25. Ananta Das
26. Nandini Choudhary
27. Nitya Choudhary
28. Nitya Choudhary
29. Priya Das
30. Rupa Kalita
31. Basanti Choudhary
32. Jayanti Choudhary
33. Nisha Mani Bora
34. Nisha Mani Bora

Year 2020

Staff Meeting
29/02/2020

AGENDA
(An urgent meeting)

- 1) Discussion on adherence to Code of Conduct by teaching and non-teaching staff of Sangam College.
- 2) Any other matters.
- 3) Adjournment.

29/02/2020

Signature & Date member present:

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3. [Signature]
4. [Signature]
5. [Signature] 29/02/2020
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Minutes

This is an urgent meeting called by the Principal, Sangam College to discuss pertinent issues related to adherence to Code of Conduct by the teaching and non-teaching staff of Sangam College.

The meeting is called to understand the problems if the teaching and non-teaching staff are facing any problems that might impact their performance or their compliance with the Code of Conduct.

In view of the recent functioning of the College regarding management of classes, and the evening NMC assessment, and the functioning of the non-teaching staff, various reports were discussed by the members.

The Principal notes down all the problems faced by the teachers related to infrastructural aspects while taking the classes and also the non-teaching staff. He further explains that the authority should try to provide all amenities to the faculty of Sangam College and however he stressed that the available resources has to be used to the maximum potential. All the infrastructural limitations are met.

At the same time, he reiterates that his observation on the punctuality factor of the teachers regarding teacher maintenance to college and other time and also that of the non-teaching staff. He further urges every teacher to also notice the students outside the class for any misconduct, or to and to understand the significance of mentorship to students.