

REPORT OF THE ACADEMIC AND ADMINISTRATIVE AUDIT OF SONAPUR COLLEGE held ON 22nd NOVEMBER, 2021

General Observations

The deliberations started with a presentation by the Dr. Biman Patowary, IQAC Coordinator in presence of Principal Dr. Devbrot Khanikor and other IQAC steering committee members. The overall impression is very positive; but the following observations are made with a view to helping the College to move forward towards ensuring quality enhancement.

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1. Overall the pedagogic and examinations processes are progressing smoothly.
2. The presentation of PPT should be limited to 25 -30 in all the departments during NAAC Peer Team visit. The presentation should be focused on criteria wise chronological order with more emphasis on qualitative metrics. As far as possible it is recommended to use bullets in the presentations.
3. Mechanism for collecting student's feedback for courses is in place. The overall issues recognized in the student feedback may be analysed and discussed in the departmental meetings. The inputs to individual teachers may be communicated by the authority from time to time.
4. Feedback from other stakeholders needs to be collected and analysed. If possible, the action taken may be disseminated to the concerned stakeholders.
5. The mentoring system is in place in the college. It needs to be strengthened.
6. Orientation programme for awareness of students on the availabilities facilities, services, grievance redressal mechanism etc. may be organised time to time for sharing information.
7. The maintenance of documents and other facilities in the IQAC need to be streamlined.
8. Structured mechanism of collaboration with other institutions including NGOs need to be strengthened in the college.
9. Teachers with Ph.D. degree are to be motivated to take up research projects and receive more research grants from various government agencies and industries.
10. The College has visionary management. A Perspective plan document needs to be prepared in tune with NEP 2020 for attaining the status of autonomy.
11. MIS is very good but LMS need to be strengthened. OPAC facilities in the library need to be implemented at the earliest.
12. Library need to be automated.

13. The different cells like placement cell, Entrepreneurship cell, Yoga centre etc need to be streamlined.
14. Alumni association need to be registered.
15. The college has very good innovation cell. It needs to be strengthened and showcased.
16. The internet facilities should be made available to all the students.

Department wise Observations for PG departments

1. Geography

- a. Reasonably well-developed department having faculty members with good background.
- b. Potentiality of producing human resource for geography education and services in the region.
- c. Possibilities for taking up consultancy projects of the state government.
- d. The faculty members should take up minor/major research projects.
- e. Need to focus on more collaboration in future.
- f. Students need to be enthused for NET/SLET exams.
- g. Students support services and progression need to be re-organised.

2. Assamese

- a. Subject of perceived importance for the state.
- b. Need to emphasise on focused approach on thrust area.
- c. In future more emphasis needed on undertaking research projects.
- d. Emphasis needed for maintaining academic standard and employability.
- e. Students need to be enthused for NET/SLET exams.
- f. Students support services and progression need to be re-organised.

3. Department of English:

- a. Well-developed department with competent faculty members.
- b. Publication by the faculty be encouraged.
- c. Add on courses on Communicative English is very encouraging.
- d. Students need to be enthused for NET/SLET exams.
- e. Students support services and progression need to be re-organised.

4. The department of Travel and tourism, Retail Management and IT, Theatre and Stage Craft under B.Voc programmes are very encouraging and devoted to train rural youths in skill upgradation and capacity building. These departments need to be more

strengthened and re-organised considering immense potentialities in skill formation of rural youths.

OVERALL ANALYSIS based on *Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC)*

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Institutional Strengths:

1. Availability of land
2. Caters to the need of rural population
3. Qualified and dedicated teachers
4. Spacious campus with very good physical and ICT infrastructural facilities
5. Environment friendly campus
6. Catering to the educational needs of rural tribal population
7. Multicultural academic and social atmosphere.
8. The institution acts and gives scope for the first generation learners

Institutional Weaknesses

1. Limited programmes
2. Students are from poor economic background and the first generation learners
3. The alumni participation is not noteworthy.
4. Limited institutional and industrial collaborations.
5. Less emphasis on research and professional publications

Institutional Opportunities

1. Potential for introduction of more professional and training programmes at PG level.
2. Opportunity for institutional and industry collaborations
3. Creating a centre for training for competitive examinations and career guidance
4. Scope for introduction of skill development initiatives
5. Expansion of inter-disciplinary courses and research.
6. Strengthening the linkages with industries.
7. To transform in to an autonomous degree granting institution in line with NEP 2020

Institutional Challenges

1. Diversification of programmes
2. Capacity to accommodate more students
3. Growing challenge for preparing students to face global competition.
4. Mobilisation of more funds for development of the college.
5. Creating more modern infrastructure facilities.
6. Up gradation of technology and ICT based teaching and learning.
7. Poor local transport facilities



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