

Maintenance and Utilization of Physical, Academic and Support facilities

- The Institute has established systems and procedures for maintenance and utilization of physical, academic and support facilities. The college administration makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities on the basis of the previous year expenditure. The Governing Body allots sufficient fund for maintenance and repairing. Accordingly the concerned committees take the responsibilities for its proper use. To maintain and upkeep the facilities and equipments, the following activities are undertaken by college authority:-
 - There is a Stock Maintenance Committee in the college, who maintains the stock register by physically verifying the items round the year.
 - Department wise annual stock verification is done by concerned Head of the Department.
 - Regular maintenance of Computer Laboratory equipments are done by IT Committee Convener.
 - Planning for overall development of the campus is done by Project Management Unit (PMU) of the college under RUSA.
 - Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Grade - IV Employees.
 - To maintain the physical ambience of the campus several initiatives are taken from time to time such as painting and white washing of classrooms and laboratories, etc.
 - ⊖ Maintenance of all facilities and cleanliness of environment in women's hostel is maintained internally.
 - Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of softwares are done by faculty members of the college.
 - Outsourcing is done for the maintenance of wooden furniture, electrification, and plumbing.
 - Regular maintenance of the water cooler and water purifier is done by outsourcing agent.
 - The maintenance of the reading room and stock verification of library books is regularly performed by library staff under the guidance of Library Advisory Committee.



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