THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution : SONAPUR COLLEGE

Year of Report : 2006-07

PART – A

The plan of action chalked out by the IQAC in the beginning of 2006-07 to enhance quality

PLANS:

1. **New subjects**: Environmental Studies as a core subject will be introduced for degree second year students as per G.U. guidelines.

2. New Techniques:

- a. **Remedial course**: The departments will prepare its Remedial Course as per requirement of the students.
- b. **Tutorial classes:** Each department will be entrusted to take up tutorial classes as per the class routine.
- c. **Field survey to prepare project paper**: Department of Economics will take students for field trip to prepare project paper.
- d. **Project work**: The Department of Geography will carry out a project on "Production and Distribution mechanism of Hindustan Paper Corporation, Jagiroad, Assam".
- e. **Training of students:** The Department of Geography will train its students to prepare Model and Chart after a survey work.

- f. **Seminar/Workshop to be conducted:** Departmental seminars will be conducted by the departments as per schedule mentioned in the Prospectus cum Academic Calendar.
- g. Classes in feeder schools: The Department of English will conduct classes in the feeder schools with a spirit to enhance the quality of the students.
- h. **Inter class presentation:** At the end of the session, the departments will encourage students to prepare seminar papers and present the same in the class.

3. Community Development Programme:

- a. Awareness Programmes to be organized in different schools.
- b. Extension lectures to be organized in the feeder schools to raise the standard of the input that will further help in lowering the drop-outs in the college.

4. Infrastructure Development:

- a. Extension of the Campus field
- b. Purchase of Library books
- c. Purchase of sports items
- d. To complete the ground floor of the newly constructed building.
- e. To whitewash and repair the classroom and laboratories.
- f. To approach different Government agencies for allocation of fund for infrastructure development.

5. Internal Fund Generation:

> The College will organize mobile Theater show for fund generation.

6. Plantation Programme in college campus:

➤ Plantation in the college campus to improve the college environment.

7. Official Activity:

➤ To begin the official procedure for the permission of B.Com Second Year

OUT COME ACHIEVED

- **a.** Environmental Studies as a core subject for TDC 2nd year has been introduced. A cell has been constituted with Mr. Dharma Ram Deka, Senior Lecturer, Department of Geography as the Coordinator.
- **b.** B. Com 2nd year classes started officially. New teachers were recruited to cater to the needs of the students.
- **c.** The Departments had framed the remedial course to meet the demand of the students and accordingly the faculty members took the classes.
- **d.** The Departments took tutorial classes as per the class routine. Some departments even took extra classes for the benefit of the students.
- **e.** As per the departmental plan submitted before the commencement of the session, the Department of Economics conducted a field survey on Sonapur vegetable Market and accordingly a project was done where the students as well as the faculty members took an active part.
- f. The Department of Geography conducted a survey on 'Weekly Market of Sonapur' and based on the findings the students were trained to prepare Model & Charts and the same was displayed in an exhibition on the occasion of College Week.
- **g.** The Department of Geography conducted a project on 'Production and Distribution Mechanism of Hindustan Paper Corporation, Jagiroad. After generating the data, the Department prepared the project report.
- h. In order to popularize RASHTRA BHASA among the students and the faculty, the department of Hindi celebrated the Hindi Divas on 13th September where the students and faculty members of the college participated actively. Different competitions were also organized in this connection. Mr. Sushil Azad, PGT of KV Digaru and a noted literature graced the occasion as Guest of Honour.
- i. Like the previous years, this year also a number of departments of the college conducted extension Programmes in the feeder schools. As a part of this extension programme the Departments of English, Education and Geography took the initiative for free tutorial classes for H.S.L.C./ H.S. students in the feeder schools.
- j. As per the departmental schedule mentioned in the Prospectus and Academic Calendar of the year, the departments organized seminars and workshops for which experts were invited for deliberation. The students interacted actively and all the sessions proved to be beneficial and enlightening for the students of the departments as well as college in general.

- **k.** For the benefit of the students, a number of departments of the college conducted 'Inter-class Presentation Sessions' from time to time where students participated and presented papers under the guidance of departmental teachers.
- **I.** As a part of continuous evaluation, the college conducted two unit tests and one selection test for all the classes and students.
- **m.** The college has always encouraged the faculties to go for research. Four teachers got themselves registered for Ph.D. Programme at different universities.
- n. As an institute of higher education, Sonapur College has always tried to influence the students of the feeder schools in the locality by imparting lectures on various topics.
- **o.** A cleanliness drive was conducted by the Students Union of the college at Dikchak village. The village folks of Dikchak also participated in the drive. Similar programme was also organized in the college campus.
- **p.** The campus field was expanded with a view to initiate more infrastructure development Programmes as well as to provide students with better facilities for co-curricular activities.
- **q.** To increase the number of books as per the demand of the students and the requirement submitted by the teachers, the college authority purchased a good number of books in the session.
- **r.** To meet the demands of the students and to provide better facilities, the college purchased a number of sports items.
- **s.** A portion of the ground floor of the RCC Building was completed.
- t. The theatre group 'Alakananda Theatre' was invited to generate fund which is of utmost importance to run the Commerce Stream of the college. A sum of Rupees 57,000/- was added to the college fund from this mobile theatrical show.
- u. For the purpose of beautification and conservation of nature, plantation drive was organized during the session with the help extended by the Department of Forest, Government of Assam.

PART - B

1. ACTIVITIES REFLECTING THE GOALS AND OBJECTIVES OF THE INSTITUTION:-

- **a.** Sonapur College, a premier institution of higher education in Dimoria area cherishes its mission to spread knowledge among the students of this locality.
- **b.** The TDC 2nd year Commerce Classes started functioning. New teachers were recruited to meet the demands.
- c. The Sonapur College Spoken English Centre produced its new batch of students.
- **d.** With a view to encourage the students to participate in the co-curricular activities, a drama workshop was organized in the college premises. Eminent writer, poet, director of Assam Sri Pankaj Jyoti Bhuyan conducted the workshop. The group of students staged a performance of the play 'Amarattar Xapun' which was written and directed by Mr. Bhuyan.
- **e.** As a part of initiating the students to gain exposure and comprehend the functioning of Industries, the college sent 10 (ten) students to visit different industries of Assam under the 'UDYOG JYOTI ACHANI', conducted by the Directorate of Industries and Commerce, Udyog Bhawan, Assam.
- f. The college organized an awareness programme at Dikchak where Mrs. Dipa Kakoti, HOD of Education deliberated on 'Need of Education for Women Empowerment'.
- **g.** An awareness camp on 'Self Employment and Entrepreneurship, was organized in the college premises in collaboration with Assam Institute of Management on 15thSep 2006.

2. NEW ACADEMIC PROGRAMME INITIATED:-

- **a.** The 2nd year commerce classes started from the session.
- **b.** The students of TDC 2nd year class were taken for a field trip and were made to present a project report on the same.
- **c.** The various departments of the college had been conducting tutorial classes.
- **d.** As the input from the feeder schools are very poor, the college has initiated its various extension services for the upliftment of the students of the feeder schools. The department of English organized a series of classes in Snakardev Sishu Vidya Niketan, Sonapur.
- **e.** The department of Geography organized a series of programmes of Environment awareness as part of National Environment Awareness Campaign, 2006.

3. INNOVATION IN CURRICULAR DESIGN AND TRANSACTION:-

- ➤ The curriculum is designed by Gauhati University.
- ➤ The various departments undertook various innovative measures to familiarize the students with the new course. The students were made to comprehend the new curricula like seminar paper presentation, group discussion, audio-video means and so on.

4. INTERDISCIPLINARY PROGRAMMES STARTED:-

- As per the guidelines of the Gauhati University, Environmental Science was introduced in the 2nd year degree classes, which has been treated as an interdisciplinary subject in the college. The faculty members of all departments were allotted their own course to teach the students.
- In commerce stream, the different departments like English, Assamese, Economics, and Information Technology took up classes to transact the curriculum in the respective fields.

5. EXAMINATION REFORM IMPLEMENTED:-

- ➤ The university examinations are held as per guidelines laid down by the University authority. No such reformation has taken place during the session.
- The Internal Examinations are held as per the following pattern:
 - (a) Major selection test-1
 - (b) Unit Test 2
 - (c) Pre Final Test 1

6. CANDIDATES QUALIFIED NET/SLET/GATE ETC:-

Nil

7. INITIATIVE TOWARDS FACULTY DEVELOPMENT PROGRAMME :-

➤ The college has always encouraged the faculty members to go for research programmes like M. Phil and Ph.D.

- > Two faculty members Asraf Ali and Mrs. Doli Thakuria completed M.Phil in the session 2006-07.
- Ms Archana Sarma, Librarian, Sonapur College completed M. Phil in 2006-07.
- > Four faculty members registered for Ph. D. under different universities. The details are given below-

| SI. No | Name of the Faculty Member | University | Topic |
|-----------|---------------------------------|------------|---|
| 1 | Ms.Nizara Hazarika (English) | EFLU | Colonial Assam and Women's Writing |
| 2 | Mr. Bipul Borah | GU | Economic Appraisal of Orange Cultivation: A Study in the Brahmaputra Valley, Assam |
| 3 | Mr. Dharma Ram Deka | GU | Geo-Ecological Status and Economic Potential of Wetlands in Dimoria Region of Kamrup District (M), Assam, India |
| 4 | Mr. Asraf Ali | GU | Geo-Environmental Impact on the Socio-Economic Development in Goalpara District of Assam |

- ➤ A faculty from the Department of English, Ms Nizara Hazarika attended a one month long Theory / Praxis Course at Gopalpur-at-Sea of Orissa organized by Forum of Contemporary Theory, Baroda.
- > Some of the members of the teaching staff have attended Refresher Course in different Academic Staff Colleges. The details are given below-

| S.N | Name | Department | RC/OP | University | Duration |
|-----|----------------|------------|-------|------------|-----------------|
| 1. | Biman Patowary | Geography | RC | ASC GU | 10-07-06 to 30- |
| | | | | | 07-06 |
| 2 | Asraf Ali | Geography | RC | ASC GU | 10-07-06 to 30- |
| | | | | | 07-06 |
| 3 | Ananda Das | Geography | RC | ASC GU | 06-10-06 to 26- |
| | | | | | 11-06 |

| 4 | Mridusmita Mahanta | English | RC | ASC GU | 27-11-06 to 17- 12-06 |
|----|-----------------------|-------------|----|-------------------|--------------------------|
| 5 | Dipjyoti Deka | English | RC | ASC HPU Shimla | 24-07-06 to 12- 08-06 |
| 6. | Dipa Kakoti | Education | RC | ASC GU | 18-12-06 to 07- 01-07 |
| 7. | Rama Kt. Saikia | Mathematics | RC | ASC GU | 30-12-06 to 19- 01-07 |

8. TOTAL NUMBER OF SEMINARS/WORKSHOPS CONDUCTED:-

- ➤ The various departments organized seminars and workshops in the college. As many as eighteen seminars had been organized in the year 2005-06. Experts were also invited from other Institutions and Universities.
- Apart from the seminars, the departments conducted various paper presentation sessions where the students were encouraged to present papers.

9. RESEARCH PROJECT:-

The Department of Geography completed an awareness programme under National Environment Awareness Campaign in the locality which was sponsored by Ministry of Environment and Forest, Govt. of India.

10. PATENT GENERATED:

➤ N/A

11. NEW COLLABORATIVE RESEARCH PROGRAMMES:-

➤ A new proposal on Environmental Awareness has been submitted to the Ministry of Environment & Forest, Government of India.

12. RESEARCH GRANT RECEIVED FROM VARIOUS AGENCIES :-

➤ A research grant of Rs 6000/- (Rupees six thousand)only was received from Ministry of Environment & Forest, Govt. of India in the session 2004-05.

13. DETAILS OF RESEARCH SCHOLARS :-

| SI. | Name of the | University | Year | Topic |
|-----|-------------|------------|------|-------|
| No. | Scholar | | | |

| 1 | Dhanjit Medhi, | GU | 2000 | 'Asomor Magh Bihu : Ek Lokasanskriti Adhyayan with special reference to Dimoria'. |
|---|-----------------------------------|------------|------|--|
| | Dept. of Assamese | | | |
| 2 | Ananda Das, | GU | 2000 | 'Dynamic of slum formation in selected towns of Western Assam'. |
| | Dept. of Geography | | | |
| 3 | Mausumi Bhagowoti, Dept. of | GU | 2000 | Kamalananda Bhattacharjyor Rachanabali : Bishlessnatmak Adhyayan. |
| 4 | Assamese | GU | 2002 | 'Coo any irran mantal atatus and atrataging for |
| 4 | Biman Patowary, | GU | 2003 | 'Geo-environmental status and strategies for sustainable development in the Digaru River |
| | Dept. of | | | basin, Assam. |
| | Geography | | | |
| 5 | Nizara Hazarika, | EFLU, | 2006 | 'Colonial Assam and Women's Writing' |
| | Dept. of English | Hyderabad | | |
| | Bopti of English | (Shillong) | | |
| 6 | Bipul Borah, | GU | 2007 | 'Economic Appraisal of Orange Cultivation' |
| | Dept. of Economics | | | |
| 7 | Dharma Ram | GU | 2007 | 'Geo-ecological Status and Economic |
| ' | | | | |
| | Deka, | | 2007 | Potential of Wetlands in Dimoria Region of Kamrup District(M), Assam, India. |
| | Deka, Dept. of | | 2001 | Potential of Wetlands in Dimoria Region of |
| | Deka, Dept. of Geography | | | Potential of Wetlands in Dimoria Region of Kamrup District(M), Assam, India. |
| 8 | Deka, Dept. of | GU | 2007 | Potential of Wetlands in Dimoria Region of Kamrup District(M), Assam, India. ' Geo-Environmental Impact on the Socio- |
| 8 | Deka, Dept. of Geography | | | Potential of Wetlands in Dimoria Region of Kamrup District(M), Assam, India. |

14. CITATION INDEX OF FACULTY MEMBERS AND IMPACT FACTORS:-

➤ N/A

15. HONORS/AWARDS TO THE FACULTY:-

➤ Nil

16. INTERNAL RESOURCE GENERATED:

| SI. | Source | Amount |
|-----|------------------------------|--------------|
| No. | | |
| 1 | Fees from the students | Rs. 9,23,009 |
| 2 | Self Financing Course (IT) | Rs. 11,200 |
| 3 | Self Financing Course (TTM)) | Rs. 1,400 |
| 4 | Theater Alakananda | Rs. 57,000 |

17. DETAILS OF DEPARTMENTS GETTING SAP/COSIST/DST, FIST ETC:-

➤ Nil

18. COMMUNITY SERVICE :-

- ➤ A cleanliness drive was conducted by the students union of the college at Dikchak village. The village folks of Dikchak also participated in the drive.
- ➤ The college organized an awareness programme at Dikchak where Mrs. Dipa Kakoti, HOD of Education deliberated on 'Need of education for Women Empowerment'.

19. TEACHERS AND OFFICERS NEWLY RECRUITED:

> There are as many as eleven teaching and non-teaching staff who were appointed during the year 2006-07. The details are given below-

| SI. No. | Name of the | Department | Mode of Appointment | Date of Joining | Date of Release |
|---------|------------------------|-----------------|------------------------|------------------------------|-------------------------------|
| | Lecturer | | / пропилоне | oominig | rtolouco |
| 1 | Mr. Tapan Kalita | Economics | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 2 | Mr. Hiren K. Das | Pol. Science | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 3 | Ms. Kabita Doloi | Philosophy | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 4 | Ms. Nrayani Hazuary | Assamese | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 5 | Ms. Beauty Gogoi | Assamese | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 6 | Ms. Doly Thakuria | Education | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 7 | Mr. Tapan Paul | English | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |

| 8 | Mr. Ranjit Kr. | Commerce | Part Time | 1 st Aug. | 31st Dec. |
|----|--------------------------|-----------|-----------|------------------------------|-------------------------------|
| | Sarma | | | 2006 | 2007 |
| 9 | Mr. Biju Dutta | I.T. | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 10 | Mr. Bhumidhar Daimary | Grade –IV | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |
| 11 | Mr. Prabir Basfor | Grade -IV | Part Time | 1 st Aug. 2006 | 31 st Dec. 2007 |

20. TEACHING - NON TEACHING STAFF RATIO: 14:3 (42 and 12)

21. IMPROVEMENTS IN LIBRARY SERVICES:-

- > The college has purchased a good number of books and journals for its central library.
- > The details of the newly purchased books has been entered in the library computer
- > A few book shelves have been purchased.

22. NEW BOOKS/JOURNALS SUBSCRIBED AND THEIR VALUES:- The details of the new books/ journals is given below-

| Department | No. of | Text | Reference | Total |
|--------------------|----------|------|-----------|-----------|
| | Purchase | Book | | Cost (Rs) |
| | | | Book | |
| Economics | 03 | 00 | 03 | 520 |
| Education | 07 | 02 | 05 | 738 |
| Commerce | 33 | 15 | 18 | 6,048 |
| Geography | 24 | 04 | 20 | 3,364 |
| Hindi | 16 | 06 | 10 | 2,907 |
| History | 04 | 00 | 09 | 1,400 |
| Information | 02 | nil | 02 | 420 |
| Technology | | | | |
| Logic & Philosophy | 06 | 00 | 06 | 750 |
| Mathematics | 04 | 02 | 04 | 480 |
| Political Science | 09 | 02 | 01 | 910 |

23. COURSES IN WHICH STUDENT ASSESSMENT OF TEACHERS INTRODUCED AND THE ACTION TAKEN ON STUDENT FEEDBACK:

➤ The college has a mechanism for student assessment of teachers. Questionnaires and formats are designed and the same are provided to the under graduate and passed out students.

After collecting the filled up forms the Principal scans them. Thus, the strength and weakness of each faculty member are sorted out and the same is sent to the heads of the respective departments. The heads discuss the loopholes with his juniors. The Principal also guides the teachers to overcome the problems.

24. UNIT COST OF EDUCATION

(i)Unit cost with Salary: Rs. 16,607/-

(ii)Unit Cost without salary: Rs. 1,511/-

25. COMPUTERISATION OF ADMINISTRATION AND THE PROCESS OF ADMISSION AND EXAMINATION RESULTS, ISSUE OF CERTIFICATES:

The process of computerization in the process of administration had been started. The college purchased one more computer in this session. But the whole process is yet to be completed.

26. INCREASE IN THE INFRASTRUCTURAL FACILITY

- > A portion of the RCC ground floor has been completed.
- The college field was expanded with a view to initiate more infrastructural development programme and to provide students with better facilities for co-curricular activities.
- The college purchased a good number of books for college library.
- ➤ A number of sports items like footballs, football jerseys, badminton nets and rackets, volleyballs, cricket equipments were purchased.
- A number of desk and benches, black board were purchased.

27. TECHNOLOGY UPGRADATION:

28. COMPUTER AND INTERNET ACCESS AND TRINING TO TEACHERS AND STUDENTS.

The Sonapur College Computer Centre provides computer and internet access to the teachers and students.

29. FINANCIAL AID TO STUDENTS

➤ The college helps the students financially to pursue their education. As many as 13 students got the benefit from the college. The details of the students getting benefit from the financial aid is given below-

| SL. No | Name | Class | Amount (Rs) |
|--------|-------------------|-----------|-------------|
| 1 | Kamal Nath | TDC I | 302/- |
| 2 | Dipashree Devi | TDC I | 577/- |
| 3 | Naren Medhi | TDC I | 828/- |
| 4 | Barnali Tanti | TDC I | 828/- |
| 5 | Jaulo Tanti | TDC I | 798/- |
| 6 | Dipjyoti Konwar | HS II | 505/- |
| 7 | Manash Garo | HS I(Com) | 625/- |
| 8 | Anup Paul | HS I(Com) | 1225/- |
| 9 | Dipankar Kumar | HS I | 625/- |
| 10 | Prasanta Das | HS I | 625/- |
| 11 | Mamoni Basumatary | Hs I | 625/- |
| 12 | Bula Rani Roy | HS I | 625/- |
| 13 | Geetanjali Deka | HS I | 365/- |

TOTAL: 8,553/-

(Rupees Eight Thousand, Five Hundred and Fifty Three only)

> The different departments also extend aid and books to the meritorious students.

30. ACTIVITIES AND SUPPORT FROM ALUMNI ASSOCIATION

- ➤ The members of the alumni Association regularly visit the college especially during the important events like College Annual Function, Fresher's Social etc. to guide the present students of the college in various aspects.
- ➤ Some members also extend their help and cooperation in organizing extension programmes in the locality.

31. ACTIVITIES AND SUPPORT FROM THE PARENT- TEACHER ASSOCIATION

❖ Different departments regularly organize parents meeting, where the teachers discuss the problems of the students with the parents and seek the feedback from the parents. These meetings help to improve the teaching-learning environment of the college.

32. HEALTH CENTRE

- Free medical camp was organized and medicine was distributed at Dikchak village
- ➤ A Malaria Awareness camp was organized at the college premises.
- > Health Service is provided to students as per need arises.

33. PERFORMANCE IN SPORTS ACTIVITIES:

- The Sonapur College Football Team and Cricket Team had taken part in the Annual Foot ball League and Cricket League organized by Sports Association, Sonapur
- ❖ A student of Sonapur College, Mr. Jyotish Rahang, represented Assam State Team in the 10th North East Sports Festival, held at Kohima, Ngaland, from 17th to 20th January,2006 and secured second position in the Javelin Throw event.
- ❖ In another tournament, i.e. 33rd Inter District Athletics Meet of Assam, held frm 29th to 31st February, 2006, Mr. Jyotish Rahang won the silver medal in the Jajelin Throw event.
- ❖ Ms. Damayanti Boro of our college participated in the All India Inter Regional Kabaddi Tournament held from 19th to 21st September 2006, at Sports Authority of India, NSWC, Gandhinagar (Gujarat).
- Ms. Damayanti Boro also participated jn Kabaddi from 10th to 14thFebruary, 2007 in the 33rd National Games held at Guwahati, Assam.

34. INCENTIVE TO OUTSTANDINGS SPORTSPERSONS

- Sonapur Tea Estate sponsors Arun Sankar Bhaduri Memorial Award to the best player and the winner of the Boy's Marathon Race in the Colllege Annual Sports.
- ➤ Bipul Borah, Lecturer, Department of Economics, sponsors a cash award of Rs 1000/- to the winner of the Girl's Marathon.

35. STUDENTS ACHIEVEMENT AND AWAWRDS:

ACHIEVEMENT:

Chinmoy kr. Nath, from the Dept of Geography secured First class in B.A. Final Examination, 2006 in Geography.

AWARDS:

(i) Scholarship

1. Govt. Scholarship - NIL

2. OBC -- Rs. 36,640/-

3. SC --Rs. 50,420/-

4. ST --Rs. 2,73,960/-

- ➤ Apart from the various state and central Govt. Scholarship the college authority also offers the following awards and prizes and in both academic and extra-curricular fields to the deserving students-
- **a.** The student who secures a position and star marks in the HS Final examination is awarded with a bag of books of the subject he/she opted for the major course in our college along with a certificate.
- b. The different departments also provide the facility of awarding the students with all the necessary books for the Degree Classes who secure letter marks in HS Final Examination
- **c.** The First Class holders in the TDC Final Examination are awarded with the study materials needed to pursue his /her studies in the Post Graduate Classes.
- **d.** The student scoring highest mark in HS final Examination among the successful candidate of Sonapur College is awarded with Cash Prize of Rs. 1000/- by the by the President of Governing body of Sonapur College.
- e. Students scoring letter mark in Geography in HS Final Examination and First Class in TDC Final Examination is awarded with a bag of books by the Founder Secretary of Sonapur College Governing body Mr. Upen Borah.
- **f.** Cash prize worth Rs. 500/- is awarded to the students who are adjudged the best project paper writer among the English Major students.
- **g.** The best Social Worker of the year is awarded with a bag of books presented by Mr. R.C. Kalita, an eminent social worker of the locality.

h. A bag of book is awarded to the student who collects highest number of artifacts for the college museum.

36. ACTIVITIES OF GUIIDANCE AND COUNCELLING UNIT

- ➤ The Guidance and the Counseling Cell of the college has played a very active role in providing guidance to the students as far as the higher studies are concerned. Students have been counseled from time to time to meet their requirements of guidance.
- ➤ Career guidance Cell organized a day long camp on Personality Development where eminent counselor Ms Pahi Baishya deliberated on the occasion.

37. PLACEMENT SERVICES PROVIDED TO THE STUDENTS

- ➤ Though the college does not possess a placement cell of its own and at the same time has no autonomy in that respect, still the college provides an opportunity to some of our students who have passed Master Degree with the UGC Norms to join as part time lecturers in the different departments of the college to gather experience working as lecturers.
- ➤ A few also joined the college as non-teaching staff.

38. DEVELOPMENT PROGRAMME FOR NON-TEACHING STAFF

In order to orient the non-teaching staff with advanced skill, computer training has been provided from time to time.

39. HEALTHY PRACTICES OF THE INSTITUTION

- a. The scheduled seminars and workshops are held on a regular basis. The resource persons are also invited to deliver lectures on special topics. The students also take part actively in putting questions to the resource persons. They also present papers in the seminars.
- b. Stress is laid in acquiring knowledge about the surrounding sociocultural heritage by arranging such competitions in the college.
- c. The college has published three issues of each of the four wall magazines of our college. The students are provided a chance to

- expose their talents in creative writing s well as in making models, chart and painting.
- d. The college arranged cleanliness drive in the college campus as well as in the market area where the students, teachers and office staff took active part.
- e. The students were taken to field trips, excursion to make them aware of their surroundings, their obligations and duties towards society and also to imbibe in them a feeling of co-operation and brotherhood.
- f. The college organized a field study on Environmental Awareness where the students were encouraged to gather first hand knowledge regarding environmental problems, hazards, protection, measures etc., by directly communicating with the neighborhood industries as well as people residing in those areas. Later they submitted a field study report to the teachers.

40. LINKAGE DEVELOPED WITH NATIONAL/INTERNATIONAL,

ACADEMIC/RESEARCH BODIES

National /international seminar attended by teacher:

| Name of the lecturers | date | Theme of the Seminar | Title of the Paper | Remark |
|--------------------------------------|--|---|---|--------------------|
| Mridusmita Mahanta (English) | 28 th -30thMarch,06 | Interanational Seminar cum Workshop on Restoration Ecology | | Participated |
| Nizara hazarika (English) | 27 th -28 th April '06 | Theory on Indian Context: generating New dynamics | | Participated |
| Dipjyoti Deka (English) | 27 th -28 th April '06 | Theory on Indian Context: generating New dynamics | | Participated |
| Runu Kalita (Assamese) | 16 th to 18 th July,06 | Sankardeva's Literature, culture and Philosophy | | Participated |
| Dr. Mani Ram Kalita (Assamese) | 16 th to 18 th July,06 | Sankardeva's Literature, culture and Philosophy | | Participated |
| Sathi Bhowmick (Philosophy) | 16 th to 18 th July,06 | Sankardeva's Literature, culture and Philosophy | | Participated |
| Mridusmita Mahanta English) | 22 23 Sep., 06 | Environment Degradation and it's Impact on Indigenous Culture and Economy | Impact of Environment Degradation on Orange Production and It's Culture | Paper Presented |
| Bipul Borah (Economics) | 22 23 Sep., 06 | Environment Degradation and it's | Impact of Environment Degradation | Paper Presented |

| | | Impact on Indigenous Culture and Economy | on Orange Production and It's Culture | |
|---------------------------------------|--|--|---|--------------------|
| Dharma Ram Deka(Geogarphy) | 22 23 Sep., 06 | Environment Degradation and it's Impact on Indigenous Culture and Economy | Jhum Cultivation and Environment Degradation With Special Reference to Dimoria Development Block under Kamrup (M), Assam | Paper Presented |
| Doli Thakuria (Education) | 22 23 Sep., 06 | Environment Degradation and it's Impact on Indigenous Culture and Economy | Jhum Cultivation and Environment Degradation With Special Reference to Dimoria Development Block under Kamrup (M), Assam | Paper Presented |
| Tulsi Mazumdar (Political Science) | 10 &11 October,06 | Qualitative Improvement of Student Support Service Through Enhancement of Counseling skill of Teacher | | Participated |
| Marami Bardoloi Education) | 10 &11 October,06 | Qualitative Improvement of Student Support Service Through Enhancement of Counseling skill of Teacher | | Participated |
| Boby Das (History) | 14 th & 15 th October,06 | Kumar Bhaskar Barman and His Times | | Participated |
| Pradip Kumar Dey | 14 th & 15 th October,06 | Kumar Bhaskar Barman and His Times | | Participated |
| Bandana Barthakur | 14 th & 15 th October,06 | Kumar Bhaskar Barman and His Times | | Participated |
| Kamal Chandra Pathak (History) | 14 th & 15 th October,06 | Kumar Bhaskar Barman and His Times | | Participated |
| Sathi Bowmick (Philosophy) | 17 th &18 th November,06 | State of Human Security in North East India | | Participated |
| Sathi Bhomick (Philosophy) | 20 th – 22 st Nov., 06 | Perspectives in Social and Political | | Participated |
| Sathi Bhomick (Philosophy) | 27 th & 28 th Nonember,06 | Relevance of Traditional Knowledge System for Sustainable Development with Particular Reference to North East | | Participated |
| Nizara Hazarika (English) | 16 th -19 th December | International Conference on Thinking | | Participated |

| | | Territory: Affect and Attachment Towards Land in South Asia | | |
|-------------------------------|---|---|--|--------------------|
| Biman Patowary (Geography) | 26 th – 28 th December,06 | Himalaya to Indian Ocean: Geomorphic Processes and Landscape Change | Bank Erosion Due to Sand Quarrying in River Channel: A case Study of Digaru River | Paper Presented |

41. ANY OTHER INFORMATION

- In order to encourage students to grow up with various co-curricular activities, Sports, Cultural and literary events are held in the Annual College Week. Eminent personalities from the state are invited in the prize distribution ceremony to boost the morale of the students.
- ➤ Ms. Elmina Hannan performed as a singer in a highly popular audiovideo album in Karbi language named, 'Nengsham Ong' in 2006.
- Another student Mr. Rajib Rahang, a student, brought laurel to the college by participating as a member (*Dholbadak*) in the *bihu* dance troupe which performed in the inaugural and closing ceremony of the 33rd National Games held at Guwahati, in 2007.
- ➤ World Environment Day is celebrated every year on 5th June to inculcate the spirit of environmental conservation.
- ➤ Plantation drives by the students and teachers are organized on regular basis in the college campus as well as in the locality.
- Cleanliness drive by the students in the college campus and various localities in the neighbouring area including the adopted village Dikchak is a part of the student related activities, as such drives are organized on a regular basis.
- ➤ Independence Day and Republic Day are celebrated in the college auspiciously every year. All the teachers and students participate in these occasions which enhance national integrity.

PART - C

PLANS FOR THE ACADEMIC YEAR 2007-08

- 1. Formal Approval To start the official procedure for attaining the formal approval for the Commerce stream both HS and Degree level.
- 2. New Techniques -

- Remedial Courses The department will formulate it's remedial course as per the requirement of the student
- ➤ Tutorial Classes Each department will be entrusted to take up tutorial classes as per the class routine.
- ➤ Field survey to prepare Project Paper Department of Education will take students for a field survey to prepare project paper.
- ➤ Model and Chart Preparation: The Department of Geography will make their students prepare model and chart after a survey work on a particular theme.
- ➤ Seminar / Workshop to be conducted: Departmental seminars will be conducted by the departments as per the schedule mentioned in the prospectus cum academic calendar.
- ➤ Inter-Class paper presentation: At the end of the session, the departments will encourage students to prepare seminar papers and present the same in the class.

3. Community Development Programme:

- ➤ Cleanliness drive in the adopted village Dikchak and the neighboring area
- ➤ Extension lectures to be organized at the feeder schools to raise the standard of the input that will further help in lowering the rate of drop outs in the college.
- ➤ Awareness drives to be organized in different schools.

4. Infrastructure **Development**:

- Two rooms of the ground floor of the RCC Building to be completed.
- Electrical connection to be completed in those rooms.
- New equipments like Almirah, computer, desks-benches to be purchased.
- The electrification of the college to be renovated.
- The construction of the college auditorium to be started.
- ➤ Development programme for Teaching and Non-teaching staff will be organized by the college.