



ESTD. : 1991

OFFICE OF THE PRINCIPAL

SONAPUR COLLEGE

P.O. SONAPUR, KAMRUP (METRO), ASSAM
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Affiliated to Gauhati University

NAAC
GRADE **A+**
Accredited in Third Cycle

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Ref:

Date: 27/04/2025

STUDENT GRIEVANCE REDRESSAL CELL

The student Grievance Redressal Cell (SGRC) of Sonapur College has been reconstituted with the following members. The Cell will look into the grievances of the students in respect to everyday life of the students in and beyond the campus including the grievances in examination and evaluation. The Cell will also explore the UGC guidelines and the state government rules and procedures amended from time to time for better redressal of the grievances. (Mentioned below)

The GRC will keep all the records of activities for in campus quality enhancement of the college. The SGRC will be in direct communication with the IQAC and the Management of the College.

The tenure of the committee will be for 2 years (2025 to 2026).

Sl No.	Committee Members	Designation
1	Dr. Mridusmita Mahanta	Chairperson
2	Dr. Sinam Iboton Singh	Member
3	Dr. Ananda Das	Member
4	Ms. Tulika Das	Member
5	Mr. Bikash Baro	Member
6	President, Students' Union	Student representative
7	Dr. Karabi Devi	Co-ordinator

Sl. No	Name	Designation
1	Dr. Biman Patowary	Special Invitee
2	Ms. Bandana Borthakur	Special Invitee

Roles and Responsibilities:

- Constitutes ad per the UGC guidelines (Redressal of Grievances of Students Regulations, 2023, Gazette of India notification dated April, 2023).
- A complaint from an aggrieved student relating to the institution shall be addressed to the Chairperson, Students' Grievance Redressal Committee (SGRC) and act as per the regulations.
- In considering the grievances before it, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the competent authority of the institution concerned and a copy thereof to the aggrieved student, preferably within a period of 15 working days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Students' Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

Reference:

1. https://www.ugc.gov.in/pdfnews/4675881_Regulation.pdf

Date: 27/05/2025

(Dr. Devabrot Khanikor)
Principal
Sonapur College
Sonapur